

DDR LITHIUM-ION EV: CRATE SHIPPING

PACKAGING & SHIPPING INSTRUCTIONS

Whether damaged, defective, recalled, or used, (DDR) we accept all lithium battery types. Defective lithium-ion batteries have a significant thermal risk and deteriorated mechanical integrity. The battery may be swollen, bloated with cracks, leaking, have corrosion, burn marks, or simply subject to a recall. Please review the size and shape of any electric vehicle or hybrid electric vehicle battery before shipping to make sure the shipping process is appropriate for the battery's size and shape.

CORRECTLY PACKAGING DDR LITHIUM ION BATTERIES

1 Prepare Shipment



Remove all four locking clips.

2 Orange Plug



Remove top, place liner inside of crate.

3 Secure Within Crate



Secure battery inside crate in manner that prevents shifting in transport with non-conductive material. (Ex. Foam blocking, canvas strapping or bolting directly to crate.)

4 Extinguishing Agent



Pour CellBlock EX into crate liner, covering liner by a minimum of 1/2". Place battery in crate, covering with a minimum of 1/2" CellBlock EX on all sides.

5 Close Crate



Fold liner to center, twist together, secure with zip tie. Place top and/or side panel back on to the crate. Then use the metal clips to fasten the sides together. Ensure that all latch points are secure.

6 Label & Ship



Ensure that all labeling (Ex. Above) is on crate and in good condition. Remove inbound documents from shipping pouch, insert outbound shipping documents.



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Attention Cirba Solutions Customers - Notice to Comply: As the shipper of record you must fully comply with all U.S. Department of Transportation regulations. The party shipping or transporting batteries (the "Shipper") to Cirba Solutions must properly protect and secure the batteries. Packaging and labeling must be in compliance with the U.S. Department of Transportation - Code of Federal Regulations (CFR).

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CORRECTLY PACKAGING DDR LITHIUM-ION EV: CRATE SHIPPING

Cirba Solutions has provided the following information, to the best of our abilities, in order to give guidance on how to ship Li-ion EV battery packs (cases containing the cells and/or modules) from your facility to ours in the safest manner possible.

We highly advise that lineman's gloves/high voltage gloves are used during handling. Gloves should be rated up to the capacity of any electrical equipment you handle; we use 1,000 volt rated gloves at Cirba Solutions.

Transport in a manner to prevent short circuits and that prevents movement, shifting, or damage.

WARNING:

The wires of these battery cases can transmit high voltage electricity, **even when the service plug is removed and/or the power switch set to off**. This is very important to understand when shipping these batteries to prevent pinch points (meaning the wires becoming pinched, which can cause overheating), short-circuiting, and especially injury.

TAPE TERMINALS/EXPOSED WIRES:

Tape all exposed, non-recessed, terminals and/or exposed wires. Non-conductive approved electrical tape must be use when taping exposed terminals and wires.

TAPE WIRES:

Tape/zip tie/secure the wires, to the battery case, in a manner to prevent pinch points and/or short circuits during transportation. Non-conductive approved electrical tape must be use when taping exposed terminals and wires.

STACKING:

Stacking should only be done if batteries are crated or cocooned. We suggest vertical stacking no more than 1.5 times the width of the bottom pallet; for example, if the pallet is 40" wide the stack can be no higher than 60"; if the pallet is 34" wide, then the stack can be no higher than 51" high; this is to ensure a lower center of gravity, and limit the ability to tip over. If stacking, each layer must be on its own pallet, or with strong non-conductive material dividing layers. Layer separator must prevent batteries from touching during transport.

The regulations require a "Strong, rigid, outer packaging for the batteries" which can be interpreted as the battery housing itself.

STRAP LAYERS:

Strap all the layers together. Do not use metal strapping. Use nonconductive strapping ONLY. We suggest at least 4 straps: 2 straps perpendicular (90 degrees) from the other 2 straps. Important Note: These straps should prevent all batteries, on all layers, from moving freely.

MARKS/LABELS REQUIRED:

The following marks are required for shipments of Li-ion EV batteries:

- Shipping from address
- Proper DOT shipping name "UN3480 Lithium Ion Batteries "
- The following labels are included and as seen below

This information is interpreted directly from the Transportation code, contained in **Title 49. Please refer to that code for more detailed info on the shipping of batteries according to the U.S.D.O.T.*



DAMAGED LITHIUM-ION BATTERIES:

If the battery (or batteries) is not intact, Cirba Solutions may not be able to accept the shipment if it is determined to be hazardous waste. Cirba Solutions does not ship or receive hazardous waste. If the battery is damaged, but is still considered "intact", Cirba Solutions may request photos and will work with customers on an as needed basis for shipping solutions that may be in addition to those listed above.

If hazardous waste/environmental service is needed please contact these companies:

www.heritage-enviro.com/

www.heritage-interactive.com/

CONTACT INFO FOR CIRBA SOLUTIONS

- 1.800.852.8127
- cirbasolutions.com
- customerservice@cirbasolutions.com